

# Sunbeam School, Varuna

## ONLINE ADMISSION & PAYMENT PROCESS

- To initiate the admission process online, please download the Google Form and fill it up and submit online.
- Admission incharge of the school will get in touch (through mail & telephone) and confirm receiving the form and send you all the payment details.
- The parents have to make a payment of Rs. 1000/- online through NEFT/RTGS and send the following details through Whatsapp to the admission incharge (over 9721452435)
  - ❖ Student's Name
  - ❖ Class & Sec.
  - ❖ Father's Name
  - ❖ UTR Number / Transaction ID
  - ❖ Amount
  - ❖ Transaction Date
- Once the transaction is confirmed by the Accounts Department, the admission incharge will then get back to the parents and allot date and time for the admission test and interface.
- Both the parents (preferably) and the child have to be present for the online interface which can be on a Desktop, laptop, Pad or a mobile phone.
- Once the admission test and interface is over, the school will decide on the admission and the admission incharge will mail/whatsapp the information to the parent.
- The payment details have to be sent across after the online payment done to complete the admission process.
- **Bank Details –**
  - ❖ Account Name : Sunbeam School A/c Varuna Fee
  - ❖ Account Number : 915010065186299
  - ❖ IFSC : UTIB0001691
  - ❖ Bank Name : Axis Bank Ltd.
  - ❖ Branch : Maqbool Alam Road, Varanasi - 221002